



# OWSA Board Meeting Minutes

**Date:** October 15<sup>th</sup>, 2011

**Place:** Elmer's, 9848 N Whitaker Rd., Portland, Oregon

**Time:** 9:00 a.m.

**Quorum Present:** Robin Fouche', Andrea Mitchell, Susan Geirga, Edie Felix, Wendy Hatchadourian, Kitty Church, Raynette Grant, Karen Anderson, Beth Collins, Alice Patten, Judi Davis

**Attendees:** Robin Fouche', Andrea Mitchell, Susan Geirga, Edie Felix, Wendy Hatchadourian, Kitty Church, Raynette Grant, Karen Anderson, Beth Collins, Alice Patten, Judi Davis, Kathy Phillips, Mary Hartel, Annette Kienberger, Becky Belding, Melissa Nelson, Ellen VanRossum

August 2011 Minutes-

Approved as corrected with changes to Sandy Noragon from Susan and the meeting date from October 15<sup>th</sup> to the 8th

**Discussion: *Election of Flag Officers***

- Vice Commodore- Ellen Van Rossum
- Secretary- Sally Jo Edwards
- Treasurer-Andrea Mitchell

**Motion:** Judi made a motion for elections-approved by all

**Discussion:** New Board Members-mentoring for the new positions

The current board members and chairs have agreed to create an outline of duties for each position. This will act as a guideline for each position and the required duties expected.

**Discussion: *Financial Reports, Susan Geirga***

- No reports today, Andrea Mitchell will be mailing out financials
- August 6<sup>th</sup> revised report of the budgeted vs. actuals will be presented at the retreat
- During the November 2011 retreat all concerns regarding monies and any new proposals will be presented

\*Meeting Time for Budgeting Workshop Meeting-December 3<sup>rd</sup> 2011 at 9:00-11:30, location is yet to be determined



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## **Discussion: *Social Media Workshop, Beth Collins***

- OWSA is actively seeking members to create a social media committee by email to our general members
- We are looking for people that have the knowledge and motivation to handle all aspects of our social media need
- Several board members have requested that the newsletter and our social media sources are combined and complement each other

## **Discussion: *Website, Julie Shulte, Edie Felix, Wendy Hatchadourian***

- The website could be live by November 2011
- Edie and Wendy will be doing training. Each group/committee that has a page will be handled, updated, etc. by the chairs; Education, Boat, Cruising, Racing, Board, Main page with upcoming events and links to programs on the links page.
- The Newsletter will be a blog on website

## **Discussion: *Education, Robin Fouche'***

- Instructors have finalized dates and will be sending the dates into the Commodore and RCYC
- Racing will be making some changes in the WRS focusing on more education
- The new logo will be on the next education brochure

## **Discussion: *Adventure Sail, Judi Davis***

Judi is going to do two events; first one of the season in June and one during summer vacation break

- Judi would like some feedback from the board regarding growth of this program
- Future plans are to continue to grow the program with ongoing camps and more frequent on the water dates
- Working on getting some of our 30 and under members more actively involved by participating in the Adventure Sail program
- Judi received two scholarships from ISC for two youth in the program



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## **Discussion: *Racing, Mary Hartel***

- Race book pages are ready to be proofed, expanding from a quarter page to a half page-Erika Spooner is assisting with the graphics and layout
- Racing will be requesting \$150 for the race book page
- Mary is seeking two volunteers for OCSA event on November 12<sup>th</sup>, 2011

## **Discussion: *Sail for the Cure, Annette Keinberger***

- Annette is getting the Thank You cards out by the end of October
- Actively seeking a Co-Chair for next year's event that is willing to commit for two years
- Seeking a new marketing volunteer and a sponsorship chair
- Annette would like Lynn Llewellyn to be the SFC treasurer
- Susan Geirga requested a second laptop for the SFC treasurer and will be discussed at the retreat
- Approximately \$20,000 will be given to Komen from the event

## **Discussion: *Boat Program, Karen Anderson***

Karen announced that we will have a new donated boat that will be used just for SFC. It will be stored at Schooner Creek for us. At the November general meeting there will be a contest for the new name of this boat. Boat program participants would like to create a calendar and selling it. Using the proceeds for funds directly related to the Boat program. Cost per calendar will be \$2.50 each and they will be sold for \$12.50 each.

**Motion:** Edie made motion to develop the calendar and adding \$150.00 to the Boat Program budget-approved by al

## **Discussion: *Cruising Events organized by OWSA, Wendy Hatchadourian***

- Each Skipper is to organize their own crew
- Insurance is handled by the Commodore and Kitty will call our agent to clarify the responsibility waiver for our cruising events
- Alice will be asking other clubs how they handle their liability and reporting back to the board



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## **Announcements/Action Items:**

- Robin Fouche' donated two Coastal Cruising classes to OWSA
  - Kitty will be emailing the board to discuss how to distribute them
- Beth Collins will be writing up and adding a policy to the policy handbook that anyone who is accessing the finances or the OWSA books will have to be a member
- Paige Berry is setting up the new forum page on the new website, it will include the new board members
- The board would like to add a new age group demographic range to membership
- Kitty is looking into volunteered for the Cruising Chair position

Annual Retreat-All board members are invited to the Manzanita House

- November 4<sup>th</sup> and 5<sup>th</sup>
- Susan is sending out a google doc for meal planning
- Edie will be presenting a power point on the data base
- Beth will be presenting a how to book
- Yoga on the beach and team building games
- Action list
- Retreat bill will be \$20-\$30 dollars each

Next meeting-

November retreat

December 3<sup>rd</sup> meeting

Submitted by;  
Raynette Grant  
OWSA Secretary